

MAINE MOBILE HEALTH PROGRAM
Position Specifications
Essential Functions and Applicant Requirements

Position Title: Summer School Nurse
Registered Nurse (RN)

Pay Designation: Non-exempt (hourly)

Position Reports to: Clinical Coordinator

Position Summary:

The Maine Mobile Health Program's mission is to improve the health status of Maine's Migrant and Seasonal Farmworker (MSFW) and their families by providing culturally appropriate care and services. The school nurse for Blueberry Harvest School (BHS) students grades Pre-K to 8th, will provide health services to summer students of agricultural workers present in Maine for the annual blueberry harvest. Providing health services can strengthen and facilitate the educational process by modifying or removing health-related barriers to learning in the individual students.

Job duties include:

1. Assess and treat minor health issues and injuries
2. Provide basic health screenings and counselling
3. Refer students for primary and preventative health services to Maine Mobile Health Program (MMHP) mobile clinics or for referral services
4. Keep documentation and parent/guardian notes regarding children's health issues
5. Maintain applicable HIPAA standards to protect patient confidentiality.
6. Support medical, dental, vision and other services provided by MMHP

Essential Functions:

1. Communicates with staff and patients in a culturally appropriate manner.
2. Promotes and protects the optimal health status of school-age children
3. Obtains a health history
4. Screens and evaluates findings of deficit in vision and growth, etc.

5. Observes the child for development and health patterns in making nursing assessment.
6. Interprets the health status of students to parents and school personnel
7. Identifies abnormal health findings
8. Maintains accurate and complete patient medical records to assure compliance with regulations.
9. Performs basic triage.
10. Adheres to infection control/safety guidelines, and confidentiality policies.
11. Tracks medical supplies.
12. Works collaboratively with providers and outreach workers to assure families have access to primary care services, external medical and social services.
13. Performs other duties as assigned by the Clinical Coordinator to promote proper utilization of time and staff.

Other Functions:

1. Copies or mails medical information as needed or required, as determined by the provider
2. Assures inventory of supplies is organized and stocked.
3. Performs other related duties as assigned

Availability Requirements:

The duration of the position is 3 weeks for 40 hrs/wk. The school operates from 7:30 AM to 3:00 PM. Preferably the candidate will attend a day of training prior to school opening.

Education and Experience Requirements:

- **Unrestricted Nursing license**
- **Certification:** CPR
- **Education:** Must be trained in HIPAA, Bloodborne Pathogens (training available)
- **Skills/Abilities:** Prior experience in a primary care setting or with a migrant or underserved population helpful. Knowledge of agricultural injuries/illnesses, such as pesticide exposure helpful. An understanding and/or ability to speak Spanish or M'kmaq highly desirable.

Work Environment/Work Dynamics Requirements:

Physical Demands:

1. Must be able to climb, stand, and walk.

2. Lifting not to exceed 50 pounds with good body mechanics.
3. Must be able to push/pull weight short distances.
4. Moderate twisting, frequent bending, infrequent squatting.
5. Endurance-moderated energy requirements (5-7 mets).
6. Gross dexterity with infrequent fine motor movement.
7. Both-handedness required for 40-60% of the job cycle.
8. Requires accurate near and far vision (no less than 20/40).
9. Requires both red/green and blue/violet color discrimination.
10. Moderate depth perception required.
11. Requires hearing whispered at 3 feet (FAA Class III) and frequent, clear speaking ability.
12. Moderate exposures to infections.

Environmental Demands:

1. Steady exposure to voices and routine noises and occasionally loud sounds.
2. Slight likelihood of minor injury.
3. Slight likelihood of exposure to toxic condition.
4. Working with others is great; association is frequent and comprises a major portion of the job.
5. Working with patients from a variety of cultures and speaking languages other than English is great.
6. Lack of control over pace of work is moderate, with periods of assignment based pace.
7. Role ambiguity is slight, rarely is it not clear what others expect of the worker.
8. Irregular work hours, depending on season, needs, and provider availability.

Cognitive and Emotional Demands:

1. Critical thinking required along with frequent times when situation assessment and corrective action is needed.
2. Must remain calm and exercise self-control in working relationships with patients and staff.
3. Works directly and on a regular basis with persons who are or may become ill or disabled, must possess skills to cope with stresses associated with illness, disability, and at times death.

NOTE: This position summary and job description is a general overview of the primary responsibilities which is subject to review and revision at any time.

I have read and understand the above Position Description.

Employee Signature

Date

Witness Signature

Date