

MAINE MOBILE HEALTH PROGRAM
Position Specifications
Essential Functions and Applicant Requirements

Position Title: **Mobile Services Nurse**
Registered Nurse (RN)

Pay Designation: Non-exempt (hourly)

Position Reports to: Clinical Coordinator

Position Summary:

The Maine Mobile Health Program's mission is to improve the health status of Maine's migrant and seasonal farmworkers (MSFWs) and their families by providing culturally appropriate care and services. The mobile services nurse will provide health services on behalf of the patient population in a community setting to reduce barriers to accessing health care.

Job duties include:

1. Communicate with staff and patients in a culturally appropriate manner.
2. Administer and result point-of-care testing including, but not limited to COVID-19 tests, A1Cs, glucometer checks, FIT tests and pregnancy tests.
3. Check vitals and provide basic health screenings and counselling. Identify and communicate abnormal findings.
4. Assess and treat minor health issues and injuries per nursing standing orders.
5. Work collaboratively with MMHP's Clinical Coordinator, Medical Director and Community Health Worker team to conduct health screening events, vaccine efforts or mobile unit clinics.
6. Serve as a liaison to partner agencies contracted to support services (for example, testing or vaccination events).
7. Assure inventory of supplies is organized and stocked.
8. Serve as a point-of-contact with vendors (for example, for specimen transport or biohazard disposal).
9. Facilitate contact tracing system at MMHP for patients exposed to COVID-19 through the Sara Alert system.

10. Maintain applicable HIPAA standards to protect patient confidentiality.
11. Maintain accurate and complete patient medical records to assure compliance with regulations.
12. Adhere to infection control/safety guidelines, and confidentiality policies.
13. Work collaboratively with providers and Community Health Workers to assure families have access to primary care services, external medical and social services.
14. Provide support to the Clinical Coordinator for administrative duties as assigned (including, but not limited to support with inventory and supply management, medical records, management of patient registries, Quality Improvement Data and clinical quality reports within the EMR).

Availability Requirements:

Full-time, seasonal position during the mobile clinic season (July – December). The Mobile Services Nurse may support administrative activities in the Augusta office and must be available to travel to remote sites (housing provided when travelling) on a statewide basis to provide care in community settings and patient residence sites. There is a combination of daytime and evening availability requirements.

Education and Experience Requirements:

- **Unrestricted Nursing license**
- **Certification:** CPR
- **Education:** Must be trained in HIPAA, Bloodborne Pathogens (training available)
- **Skills/Abilities:** Prior experience in a primary care setting or with a migrant or underserved population helpful. Knowledge of agricultural injuries/illnesses helpful. An understanding and/or ability to speak Spanish or Haitian Creole highly desirable.

Work Environment/Work Dynamics Requirements:

Physical Demands:

1. Must be able to climb, stand, and walk.
2. Lifting not to exceed 50 pounds with good body mechanics.
3. Must be able to push/pull weight short distances.
4. Moderate twisting, frequent bending, infrequent squatting.
5. Endurance-moderated energy requirements (5-7 mets).
6. Gross dexterity with infrequent fine motor movement.
7. Both-handedness required for 40-60% of the job cycle.

8. Requires accurate near and far vision (no less than 20/40).
9. Requires both red/green and blue/violet color discrimination.
10. Moderate depth perception required.
11. Requires hearing whispered at 3 feet (FAA Class III) and frequent, clear speaking ability.
12. Moderate exposures to infections.

Environmental Demands:

1. Steady exposure to voices and routine noises and occasionally loud sounds.
2. Slight likelihood of minor injury.
3. Slight likelihood of exposure to toxic condition.
4. Working with others is great; association is frequent and comprises a major portion of the job.
5. Working with patients from a variety of cultures and speaking languages other than English is great.
6. Lack of control over pace of work is moderate, with periods of assignment based pace.
7. Role ambiguity is slight, rarely is it not clear what others expect of the worker.
8. Irregular work hours, depending on season, needs, and provider availability.

Cognitive and Emotional Demands:

1. Critical thinking required along with frequent times when situation assessment and corrective action is needed.
2. Must remain calm and exercise self-control in working relationships with patients and staff.
3. Works directly and on a regular basis with persons who are or may become ill or disabled, must possess skills to cope with stresses associated with illness, disability, and at times death.

NOTE: This position summary and job description is a general overview of the primary responsibilities which is subject to review and revision at any time.

I have read and understand the above Position Description.

Employee Signature

Date

Witness Signature

Date